

DELAWARE TOWNSHIP BOARD OF SUPERVISORS

Regular Meeting

February 24, 2016

MINUTES

WORKSHOP

Call to Order was made at 5:30 p.m.

Pledge of Allegiance

Roll Call: In attendance: Tom Ryan, John Henderson, Jeff Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

The following items were discussed:

- Electronic Recycling Day
- Website Update
- Ambulance Corp. Generator Fuel
- Auditors agendas and minutes for Twp Website

Motion to suspend the workshop was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

Motion to open executive session regarding potential litigation was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

Motion to close executive session was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

Motion to open the workshop was made by Mr. Henderson, with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

Motion to adjourn the workshop was made at 6:19 p.m. by Mr. Henderson, with a second by Mr. Ryan. Voting: All in Favor. **Motion** carries.

REGULAR MEETING

Call to Order was made at 6:30 p.m.

Pledge of Allegiance

Roll Call: In attendance: Tom Ryan, John Henderson, Jeffrey Scheetz, Thomas Farley, Township Solicitor, and Krista Predmore. **Absent:** None.

Public Comment on Agenda – by Neufeld and Hagan.

1. **Motion** to accept the Minutes from Board of Supervisors Meeting February 10, 2016 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

TREASURER'S REPORT

2. **Motion** to accept Treasurer's Report dated February 24, 2016 as amended was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
3. **Motion** to pay General Fund bills in the amount of \$20,126.41 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
4. **Motion** to pay Recreation Fund Bills in the amount of \$7,389.78 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
5. **Motion** to approve renewal of the Wayne Bank Building Block Certificate of Deposit 80004296 currently valued at \$1,003,276.29 at an interest rate of .65% for 24 months was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
6. **Motion** to approve renewal of the Wayne Bank Building Block Certificate of Deposit 80004299 currently valued at \$3,435.18 at an interest rate of .65% for 24 months was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
7. **Motion** to pay invoice for auditor services in 2015 by Dennis Lee in the amount of \$235.00 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Abstain: Henderson. Nay: None. **Motion** carries.

OLD BUSINESS:

8. As recommended by the Township Engineer, **Motion** to approve Van Jahnke Plumbing & Heating estimate #757 for an on demand propane water heater for the Akenac Park Rec Hall in the amount of \$4,157.60 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries. This motion supersedes the January 13, 2016 motion #25 for Kocher Water Pumps & Tanks, Inc
9. **Motion** to remove from the table and approve estimate from Combined Energy Services for the Akenac Park Kitchen in the amount of \$4,800 to upgrade the existing piping sized adequately to provide 2PSI for space heaters, fireplace and outside BBQs as well as provide piping for the new

kitchen appliances, hot water heaters and furnaces was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Scheetz. Nay: Henderson. **Motion** carries.

- 10. Motion** to remove from the table and approve Akenac Park use request by PEEC every Wednesday, starting July 6th through August 17th from 12:30pm to 2:30pm for their summer camp and to approve free programs led by PEEC Staff at Akenac for the following dates:

July 10th – Pond Exploration 1-3pm

July 17th – Canoeing 1-3pm

July 24th – Interpretive Walk 3-4:30pm (plants, birds, natural history)

August 7th – Canoeing 1-3pm

August 20th – Interpretive Walk 10am-12pm

was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

- 11. Motion** to remove from the table and approve Akenac Park use request by PEEC on May 28th, July 2nd and September 3rd from 2:30pm to 5:30pm for their Family Nature Weekends was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

NEW BUSINESS:

- 12. Motion** to approve the purchase of supplies for the Akenac Easter Egg Hunt in an amount not to exceed \$700 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 13. Motion** to approve the Lion's Club to provide coffee, tea, and hot chocolate at the Easter Egg Hunt on March 12, 2016 from 1-2:30pm at Akenac Park was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 14. Motion** to approve constable at Akenac Easter Egg Hunt on March 12, 2016 from 1-2:30pm was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 15. Motion** to advertise for hiring of part-time seasonal gatekeepers at a rate not to exceed \$8.00 per hour for a maximum of 30 hours per week Memorial Day weekend to Labor Day was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

- 16. Motion** to advertise for the hiring of part-time lifeguards at a rate not to exceed \$10 per hour for a maximum of 35 hours per week Memorial Day weekend to Labor Day was made by Mr. Henderson with a second by Mr. Ryan. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries. Hiring is conditioned upon compliance of all state mandated background checks.
- 17. Motion** to advertise for hiring of part-time maintenance/roadcrew help at a rate not to exceed \$10 per hour for a maximum of 35 hours per week May through September was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 18. Motion** to approve the purchasing of new street and roads signs in the amount of \$1,779.53 was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 19. Motion** to replace existing rec hall toilets, sinks, and faucets that are cracked and broken in the amount of \$932.00 from Home Depot was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 20. Motion** to approve township building use request by D. McGowan/A. Pauley on February 26, 2016 from 5:30pm to 8pm for a Zumbathon benefit for a family who lost their home was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 21. Motion** to approve the use of Akenac Park by S.Steele on June 4th, 2016 from 1:00pm – 5:00pm for a birthday party was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 22. Motion** to approve the use of the Quarry by PEEC on March 4th, 2016 from 9:00am-1:00pm was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 23. Motion** to table Field use by DFL for field 4 starting, July 18th through August 14th from 5:30 pm to 8:00 pm, Monday through Thursday was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.
- 24. Motion** to table Field use by DFL using fields 1, 2, and 3 starting August 15th through October 15th, from 5:30pm to 8:00pm, Monday through Thursday was made by Mr. Ryan with a second by Mr. Henderson. Voting: Aye: Ryan, Henderson, Scheetz. Nay: None. **Motion** carries.

ANNOUNCEMENTS:

Board of Supervisors Special Meeting regarding Earned Income Tax – Wednesday, March 2, 2016 at 7pm

Dingmans Ferry Lion's Club Fish Fry – Friday, March 4, 2016; 5:30-7:30pm at the DT Municipal Building

Easter Egg Hunt at Akenac Park on Saturday, March 12, 2016; 1-2:30pm

Mr. Henderson announced a walk through at Akenac Park for interested residents to see the new improvements is welcomed.

Dr. Scheetz announced the Township Liquid Fuels account was recently audited and the audit went well.

PUBLIC COMMENT

Comment was provided by Mrs. Bukaj, Mr. Glamann, Ms. Hagan and Ms. Neufeld including but not limited to veterans affairs, repair and replacement purchase of toilets, PEEC approvals.

Motion to adjourn the meeting was made by Mr. Ryan with a second by Mr. Henderson. Voting: All in Favor. **Motion** carries.

Respectfully submitted,

Krista Predmore
Township Administrator/Assistant Treasurer